



Nursing Students' Association of New York State 2017-2018

Executive Board of Directors Meeting

Date: August 13th, 2017 at 9:00 PM

Location: Google Hangouts Conference Call

1. Call to Order
 1. The monthly meeting of the Executive Board of Directors of the Nursing Students' Association of New York State was called to order at 9:00PM by Annie Nelson, President.
 2. The Roll: The roll was called by Kezia Varughese, secretary.

Present:

1. President - Annie Nelson
2. Co-Vice President: Paige Denney
3. Co-Vice President - Erica Debobes
4. Secretary - Kezia Varughese
5. Treasurer - Alexa Vines
6. Communications Director - Juliet Kim
7. Nominations and Elections Chair - Lindsay Robyler
8. Policy and Education - Elizabeth Gambo
9. STAT Editor – Katy Chen
10. Community Health Director - Helen Pham
11. Breakthrough to Nursing - Patrick Wlodkowski
12. Giselle Melendez, Presidential Advisor

ABSENT

13. Professional Advisor - Larry Slater

President Annie Nelson declared a quorum present (12 members).

3. **MINUTES**

The minutes from the July 16th, 2017 meeting were distributed.

- Motion: It was moved, seconded, and carried to accept the minutes of the executive meeting by: Alexa Vines and seconded by Lindsay Robyler. Action: carried.

4. **PRESIDENT'S REPORT – ANNIE NELSON**

Highlights of the report include the following:

- a. Committee appointments were made (AGENDA #6 AND 7)
 - b. Kezia Varughese motioned to accept Liz Gambino as the Bylaws and Communications Committee Chair
- a. No opposed, all accepted
 - b. Liz Gambino motioned to accept Lindsay Robyler as the Nominations and Elections Chair Committee
 - i. Helen Pham second this
 - ii. No opposed, all accepted
 - c. List of schools must be filled out for COSL by September (Agenda #8)
 - d. Kezia Varughese motioned to approve the rules of engagement
- a. Helen Pham second it

5. **TREASURER'S REPORT – ALEXA VINES**

- Account Balances
 - Checkings account: \$64,416.91
 - Savings account: \$47,355.76
 - Total: 111,772.67
- a. Paid IRS the balance of \$3,000
 - IRS confirmation form was not sent in 2015
 - 1. NSANYS owed a balance of \$3000
 - 2. Charged everyday it's late

*Chase bank reimbursed \$3,600 to our account due to the fraud

*Alexa will present a budget within the next 2 weeks, will have a finance committee meeting to discuss

Council of School Leaders

Discussion -

- NSANYS to partner with ANA and host the Council of State Leaders this September
- i. NSANYS will pay for state president's registration fee (\$50), and transportation
- ii. Plan for 60 people to attend - need a final estimated cost when closer to date
- iii. If 50 presidents attend → cost is estimated to be \$2500 + board and travel } \$5,000-\$6,000 commitment

- Helen is organizing an Equinox fundraiser event that raises awareness of situations for adolescents, domestic violence, children, elderly, those with mental illness –The venue to drop off the clothes is only 5 minutes away from where COSL will be but not open on the weekends – manager said she could try to make an exception

- Would also like to hold a drive to collect business casual and formal attire for women of poverty –
DRESS FOR SUCCESS DRIVE

6. **VICE PRESIDENT'S REPORT**

- Convention

Erica spoke about location for the convention, a majority of our members will come from Penn Station so the hotel will be close in proximity to it

7. **Regional Directors –**

1. 4 people have emailed Annie about this
2. Anyone familiar or from the area can apply for this – must have NSNA and NSANYS membership
 - . Bylaws indicate position should be filled
 - a. Last years executive board decided to terminate this position but did not act on this decision —
 - b. Still have directors in the bylaws, cautioned not to do away with them, want to increase participation around the state
 - c. There should be 5 REGIONAL DIRECTORS
 - . Western (Buffalo and above)
 - i. Central (Genesee Valley area)
 - ii. Mid Hudson (Up the Hudson River and North)
 - iii. Metropolitan (Manhattan)
 - iv. Long Island
 - d. Anyone interested in this position should contact Annie Nelson and submit the application that Annie Nelson created
 - e. Director should be from the area in which they go to school

BYLAWS

- Liz Gambino reviewed the bylaws aloud
- Some changes created are the inclusion of regional directors, a 7th regional director, termination of nominations and elections committee, adding chair goals and responsibilities, changing the new board transition time, and changing bylaws and policies and procedures committee and appointments of it

8. ANNOUNCEMENTS

1. Chairperson for each subcommittee should create a goal for their committee
2. Meeting dates will vary every week and a poll will be sent out a week prior to the meeting to pick a time everyone will be available that week
3. Will need 2 formal meetings in September in preparation of COSL
9. Adjournment
 1. The meeting was adjourned by Annie Nelson at 9:49 PM.

Annie Nelson, President

Kezia Varughese, Secretary