



Nursing Students' Association of New York State 2019-2020

February Formal Meeting

Date: February 2nd, 2019 at 12:30 PM

Location: Zoom Conference Call

1) Call to Order

a) The monthly meeting of the Board of Directors of the Nursing Students' Association of New York State was called to order at 12:37 PM by President, Jessica Alvarado.

2) Roll Call: The roll was called by Secretary , Victoria Waskiewicz .

Present

1. President - Jessica Alvarado
2. Co-Vice President- Aniko Radnics
3. Co-Vice President - Nicholas Salvatore
4. Secretary - Victoria Waskiewicz
5. Treasurer - Jillian Dempsey
6. Breakthrough to Nursing - Kristina Fanos
7. Policy & Education Director - Jessica Allen
8. Communications Director - Alyssa Trillana
9. Community Health Director- Helen Pham
10. STAT Editor- Emilia Salazar
11. Regional Director Chair - Connor O'Sullivan
12. ANA NY Consultant- Dr. Graham
13. Faculty Consultant- Larry Slater

Auxiliary Board Present:

1. Western – Connor O' Sullivan
2. Mid-Hudson - Olena Trojanowski
3. Metropolitan – Olivia Russell

Absent

1. Special Consultant- Katelyn Finnegan
2. Genesee Valley – Melannie Lopez
3. Long Island- Gabriella Fiumaro
4. Northeast – Jessica Rodriguez
5. Central – Max Amestegui
6. Presidential Advisor- Giselle Melendez

President, Jessica Alvarado declared a quorum present (8 members)

PRESIDENT’S REPORT – JESSICA ALVARADO

- I. NSNA Awards
 - a.) Only two BoD submitted their awards, submitting for your respective awards is not optional
- II. Transition letters were due in January 17th only 3 Board members uploaded their letter.
 - i.) Predecessor- Successor handoff will be done during breakfast. Predecessor will not be able to leave prior to the Successor meeting with me to make sure they understand their role and responsibilities.
- III. Convention
 - a.) Business meeting script - work in progress, waiting for Annual Committee reports to complete the script.
 - b.) Powerpoint for the business meeting still being revised
 - c.) Due to the outstanding [Annual Committee Report](#) reports I am unable to print the delegate packets
 - d.) Proposed to recognize Arianna Cavallino for her outstanding commitment to the NSANYS
 - e.) Snapchat filter needed for convention
 - f.) Please send BoD pictures to Gabriella and Alyssa to be featured around the monitors at Convene.
 - g.) Review of convention supplies
 - h.) Every BoD needs to bring their laptop, laptop charger, and portable cell phone chargers for convention,
 - i.) [Arrival at Hotel in Times Square](#) spreadsheet needs to be completed by 11:59 pm on Wednesday, February 5th.

VICE PRESIDENT’S REPORT - NICHOLAS SALVATORE AND ANKIO RADNICS

- I. Annual Convention Progress
 - a.) Exhibitor Update
 - i.) All Exhibitor tables have been sold, have added 2 additional exhibitors than last year
 - ii.) [Exhibitor List](#) link

- iii.) Price raise can be considered a success, would recommend keeping the exhibitor price steady for next year
- iv.) Exhibitor Layout completed
- b.) Tickets
 - i.) Total Sales as of 2/1/20:
 - ii.) 87 Students
 - iii.) 15 School Faculty
 - iv.) Total Attendees (not including exhibitors/speakers): 102
 - iv.) Need to make final push for attendees, last year had 200 attendees
- c.) Financial Income (as of 2/1/20):
 - i.) Net Income: \$17,786.00
 - ii.) With outstanding ProMed payment : \$18,286.00
 - iii.) Despite low ticket sales, our increase of Exhibitor prices have helped make up the difference
 - iv.) As of 2/1/20 we are \$600 short of what we made last year from convention

TREASURER'S REPORT – JILLIAN DEMPSEY

- I. Convention preparation
 - a.) Ordered NYS pins and cardstock to create name plates.
 - i.) Need finalized list of panelists + credentials to print
 - b.) Will provide a bottle of hand sanitizer
 - c.) Printed NYS Delege certificates
 - d.) Went with Connor and Olena to a junior class at Stony Brook to promote the convention
 - e.) Working with Stony Brook's Pre-Nursing Society to have them sponsor 4 pre-nursing students to attend our convention.
 - f.) Updated committee report for the delegate packet
 - g.) Submitted transition letter
 - h.) Working on finalizing powerpoint finance report
 - i.) Need amounts for sponsorship, exhibitors, and ticket sales
- II. Budget issue
 - a.) NSNA Membership Dues VERY low for January
 - b.) Reached out to NSNA, no response as of yet.
- III. Savings account.
 - a.) Move 10,000 from savings to checkings.
- IV. NSNA Awards
 - a.) In progress. Will be submitted by Friday.
- V. Reimbursements for convention supplies
 - a.) Please get approval before making any purchases.
 - b.) Please forward me emails of confirmations ASAP.
 - c.) I can write your check and give it to you the day of convention if you email me the confirmation AND a completed reimbursement sheet.

SECRETARY'S REPORT - VICTORIA WASKIEWICZ

- I. General Announcements
 - a.) Made January minutes available to the board for review
 - b.) Worked on and submitted minutes to NSNA
 - c.) Spread word about NSNAYS convention and events through the use of social media
 - d.) Currently working on both transition letter and convention report
 - e.) Submitted an article for the Winter STAT newsletter

COMMITTEE REPORTS

BTN- KRISTINA FANOS

- I. General Announcements
 - a.) Submitted January monthly award

COMMUNITY HEALTH- HELEN PHAM

- I. History of NSNA Awards
- II. BTN Monthly Awards - submissions
 - a.) November - beach clean up
 - b.) December - Narcan training
- III. Convention To-Do's
 - a.) Delegate certificate printing-Jillian
 - b.) STAT Winter for Convene Forum
- IV. Completed and/or submitted
 - a.) Transition letter
 - b.) Annual report
 - c.) NSNA Population and Global Health Award
- V. Pill Bottles (old)
 - a.) To be mailed this week; count will be provided before Fri.
- VI. Pill Bottles (convention)
 - a.) Cardboard box and taped up school list contact sheet
 - i.) Location
 - b.) Please keep reposting on social media and spread by word of mouth. Collect from people who can't come.

BYLAWS & RESOLUTIONS - JESSICA ALLEN

- I. General Announcements
 - a.) Added bylaws and resolutions to convention powerpoint.
 - b.) Wrote and added resolution abstract and other revisions to business meeting part 1
 - c.) Attended convention run through meeting.
 - d.) Creating educational sheet on "Medications on the Rise: the increasing cost of health" and registering to vote

- e.) Creating a 2-4 minute educational video for instagram regarding Bylaws, Policies, and Procedures

COMMUNICATIONS - ALYSSA TRILLIANA

- I. Convention Updates
 - a.) Created convention booklet
 - b.) Created certificates for NEC
 - c.) Social media campaign
 - i.) Promoting ticket sales and interest
 - ii.) Posting sponsors and exhibitors
 - iii.) Daily stories
 - iv.) Snapchat filters
- II. Other
 - a.) Winter STAT published
 - b.) February Eblast deadline: Wednesday, February 5 by 12 PM

STAT NEWSLETTER - EMILIA SALAZAR

- I. Winter STAT Newsletter
 - a.) completed and sent to Alyssa
- II. Convention
 - a.) Annual Committee report completed
 - b.) Transition letter completed
 - c.) Placed sponsors/exhibitors in STAT as requested
 - d.) Sent pictures for convention
 - e.) Checked on transition room status but still no formal response- will check again on Monday
- III. General Announcements
 - a.) Submitted STAT Newsletters for NSNA Newsletter Award

REGIONAL DIRECTOR REPORTS:

REGIONAL DIRECTOR CHAIR/ WESTERN REGIONAL DIRECTOR - CONNOR O'SULLIVAN

- I. Networking
 - a.) Emailed students about the NSANYS convention and events

CENTRAL REGIONAL DIRECTOR - MAX AMESTEGUI

- I. General Announcements
 - a.) Sent emails to students in the region and encouraged them to attend the NSANYS convention

NORTHEAST REGIONAL DIRECTOR- JESSICA RODRIGUEZ

- I. General Announcements
 - a.) Sent out another round of emails with updated PR for Convention
 - b.) Will submit letter to new RD

MID-HUDSON REGIONAL DIRECTOR- OLENA TROJANOWSKI

- I. General Announcements
 - a.) Sent out another reminder about Convention including the updated deadlines for awards and board applications. Also sent out “why should i go to convention”
 - b.) Spoke to stony brook students with Connor and Jillian about the benefits of going to convention and urging them to come

METROPOLITAN REGIONAL DIRECTOR- OLIVIA RUSSELL

- I. Networking
 - a.) Sent out monthly email rounds
 - b.) Pushed convention weekly, send out the RD Promo for Why Convention is important
 - c.) Made new contact with Pres of the new chapter at CUNY Lehman and gave ideas for increasing membership and involvement
 - i.) School is not able to do total enrollment due to financial reasons but she states school is very encouraging of all students joining

LONG ISLAND REGIONAL DIRECTOR- GABRIELLA FIUMARO

- I. General Announcements
 - a.) Emailed students and student leaders on 68th annual convention

GENESEE VALLEY REGIONAL DIRECTOR- MELANNIE LOPEZ

- I. Networking
 - a.) Sent out monthly email rounds
 - b.) Emailed SNA advisors about Email blast invitations to convention

9. ANNOUNCEMENTS

- a.) All to submit formal reports to Secretary by conclusion of meeting
- b.) All deadlines must be followed accordingly

10. OLD BUSINESS:

- a.) Annual Committee Reports due by 11:59 pm Sunday, February 2, 2020
 - i.) No exceptions
- b.) Voting to approve the January and February minutes will take place on Friday February 7th, the night before convention

11. NEW BUSINESS:

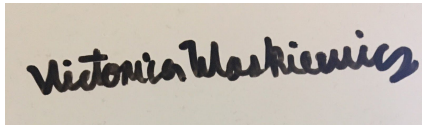
- a.) Nomination for the NSNA Isabel Hampton Robb Leadership Award “*for state presidents only (current or immediate past president)*” - does not specify one per state.
 - i.) Jessica Alvarado

ii.) Helen Pham

The motion was seconded by Communications Director, Alyssa Trilliana, Secretary, Victoria Waskiewicz and Vice President, Aniko Radnics. All in favor, none opposed. The motion carries.

12. **ADJOURNMENT**

The meeting was adjourned by President, Jessica Alvarado at 1:54 PM

A rectangular box containing a handwritten signature in black ink that reads "Victoria Waskiewicz".

Jessica Alvarado, President

Victoria Waskiewicz, Secretary