**Nursing Student Association of New York State**

2015 Board of Directors’ Minutes

Molloy College – Saturday, July 11, 2015 at 12:19pm-1:43pm

**Those Present**: Sharmila Samwaru – President; Joseph Rivera – Co Vice President; Rachel White – Treasurer; Marilyn Thomas – Secretary; Alisa Sponton – Communications Director; Rebecca Chavez – Regional Director: Long Island; Giselle Melendez – Presidential Advisor; Rachiel Cabiling – Breakthrough to Nursing; Ashlee Torres – Community Health Director; Isabel Faringer-Perez – STAT editor, Katelyn Finnegan – Regional Director: Hudson, Stephanie Fahrbach – Regional Director: Central

**Excused Absences**: Emily Rosen – Regional Director: Metro

**Unexcused Absences**: Samantha Bishop – Co Vice President

**OLD BUSINESS**

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| **Item** | **Discussion/Outcome** | **Tasks** |
| *Meeting started by Sharmila Samwaru, President, at 12:19pm* | Sharmila votes to start meeting, Marilyn seconds. |  |
| Vote on May minutes | Sharmila first motions to approve May minutes, Rebecca seconds, all in favor, none opposed. |  |
| Vote on June minutes | Sharmila first motions to approve June minutes, Rachel White seconds, all in favor, none opposed. |  |

**NEW BUSINESS**

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| President’s Report | * Mr.Larry Slater of American Nurses Association (ANA-NY) to be an additional advisor for NSANYS 2015-2016 school year. "I, Joseph Rivera, nominate Mr.Larry Slater to be an advisor for NSANYS upcoming school year." Rebecca Chavez seconds, all in favor, none opposed. * Folders have been created and shared on google drive, so please utilize! * BOD directory with important contact info has also been created, but please input your *home address\** * Does everyone have access to their email accounts? * Board reports will be made mandatory for everyone/monthly. It will be due at the 1st of the month, and individual folders will be updated frequently * NSANYS t-shirts: We have a supply of last year’s tshirts (color - blue with logo). But, how about creating a new design, custom made for BOD? What are some ideas? i.e. Big Apple, Broadway theme | TASK Marilyn to add Mr.Larry Slater to mailing list and other forms of communication for NSANYS board  TASK all members to input home address onto BOD directory found on google drive!  TASK Sharmila will be checking up on members monthly  TASK all brainstorm ideas! |
| Vice President’s Report | **Joseph Rivera: present**   * Current venue options for NSANYS conference - 1.Wyndham Hotel 2.Hotel Pennsylvania (Last Year’s Venue) * Wyndham Hotel has reportedly 5 rooms, 360 seats = $20,000. It is unknown whether food & beverage cost is included in this. It will be $8,000/room. * We will need to compare venues, packages, and prices prior to finally deciding on a venue. Preferably before October! * Board themes: Any ideas since last month’s meeting? How about attaching the theme to our t-shirts? We can create fun, New York, and healthcare related Tees. * What are some ways we can promote the NSANYS conference? T-shirt ideas i.e. Broadway + nurses, “Spotlight on Nursing”; conference theme (similar to last year’s BIG APPLE). We can also create a promo video and promote on social media platforms such as twitter, facebook, instagram, and so on. * What about ideas for keynote speakers? panel speakers? We can definitely use some awe-inspiring speakers. We will also need to plan out our day/schedule.   **Samantha Bishop: Not present** | TASK Joseph to create a shared document/spreadsheet comparing venue costs. This should consist of food (breakfast? lunch), + audio/visual fees + miscellaneous/etc  TASK all continue to bring forth board themes and ideas for the year  TASK all bring forth ideas for NSANYS conference.  *Deadline* - in order to finalize everything conference related by September\*\*  TASK all please keep keynote and panel speakers in mind. If you have any suggestions for speakers please bring forth to next month’s meeting. |
| Treasurer’s Report | * In order for anyone to receive reimbursements, please make sure you fill out reimbursement form, bring proper receipts and google maps. It will be $0.57 per mile. * We will need to create a budget for national convention (TBA - Coonara Springs, FL), as well as mid-year convention (ATL, GA)...if anyone attends. As of right now we can only afford for 2 members to attend - usually NSANYS President and Treasurer. Our budget for mid-year convention is about $442.83/room. Flights will cost about $250 round trip. * Vote on reimbursements:   Nazish Khalid (old board) - $117.33  Ashlee Torres - $23.17  Stephanie F. - $12.19  Sharmila Samwaru - $44.73  Katelyn Finnegan - $2.07  Alisa Sponton - $18.57  Rachel White - $20.37  “I, Rachel White, move to have all members reimbursed for travel and all other expenses.” Rachiel Cabiling seconds, all approve, none opposed.   * Possible reimbursement for Lisa Ferrara (old board) to be reimbursed for NSNA convention? To be discussed. | TASK Rachel/Sharmila to transfer accounts (old accounts->new account for 2015-2016 school year)  TASK to whomever needs reimbursements and for future reference, please fill out reimbursement forms correctly and provide proper information |
| Secretary’s Report | * NSNA annual summer leadership conference will be held on July 31, 2015 at Mt.Sinai Medical Center. Please attend if you can! And pre-register for the event by 7/24/15! * Next month’s meeting: TBD | TASK all to attend conference, please register by July 24th  TASK Marilyn to send monthly minutes to Qiana (NSNA) |
| Communication Director’s Report | * Alisa has yet to be properly trained, but on Tuesday she will be meeting with Yoomi (2014-2015 NSANYS eboard) * We are missing biographies from our 3 regional directors! * Please send Alisa anything that you’d like to be posted, of course organizationally related, onto social media--but be wary of advertisements, spam, etc * Resolutions! preconceptions & conception with women & men with HIV/AIDS | TASK Alisa to meet with Yoomi |
| STAT Editor’s Report | * Isabel still needs to attend transition meeting with Steph DeLuca. * STAT Newsletter Spring 2015: Still waiting on 2 articles from Marilyn T., and Rachiel C. | TASK Isabel to meet with Steph DeLuca  TASK Isabel to publish STAT Newsletter  TASK Marilyn and Rachiel to send Isabel articles this week |
| Breakthrough to Nursing Director’s Report | * Rachiel has not yet received her email account | TASK Rachiel to contact last year’s board member - Veronica Pasha in regards to email account |
| Community Health Director’s Report | * We are thinking of a possible event for the month of August. For example, the Adult Special Olympics will be held on August 5, 2015 at 8am-2pm at Our Lady of Mercy Academy (815 Convent Rd, Syosset, NY 11791). Bring a friend, and help build community among fellow nursing students! * If anyone has any future events to add please inform Ashlee. She will be creating a calendar for NSANYS website to keep everyone informed and updated on community health events, and ways to get involved. | TASK all please inform Ashlee about any future community health events |
| Regional Director’s Report | **Metro: Emily, not present**  **LI: Rebecca, present;** No updates since April, will be sending out information regarding community events  **Western: N/A**  **Hudson: Katelyn, present**; membership has not been updated since April, sending email updates.  **Central: Stephanie, present**; membership has not been updated since April. What are some goals? Can we get in touch with more schools, how about creating a spreadsheet. |  |
| Next Meeting | * **Friday, August 14th, 12pm – Molloy College, Public Square** |  |
| Adjournment | Sharmila first motions to adjourn meeting at 1:43pm, Marilyn seconds, all in favor, none opposed. |  |

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sharmila Samwaru, President Marilyn Thomas, Secretary