



Nursing Students' Association of New York State 2017-2018

July Board of Directors Meeting

Date: July 16th, 2017 at 9:00 PM

Location: Webex Conference Call

1. Call to Order
  - a. The monthly meeting of the Executive Board of Directors of the Nursing Students' Association of New York State was called to order at 9:22PM by Annie Nelson, President.
2. The Roll: The roll was called by Kezia Varughese, secretary.

**Present:**

  - a. President - Annie Nelson
  - b. Co-Vice President: Paige Denney
  - c. Secretary - Kezia Varughese
  - d. Treasurer - Alexa Vines
  - e. Communications Director - Juliet Kim
  - f. Policy and Education - Elizabeth Gambo
  - g. Community Health Director - Helen Pham
  - h. Breakthrough to Nursing - Patrick Wlodkowski
  - i. Professional Advisor - Larry Slater

**ABSENT**

  - j. Co-Vice President - Erica Debobes
  - k. Giselle Melendez, Presidential Advisor
3. KATY
4. President Annie Nelson declared a quorum present (11 members).
5. Secretary, Kezia Varughese motioned to vote on the acceptance of the June 29th minutes.
  - a. Approved
6. Minutes
  - a. The minutes from the June 2017 transition meeting were distributed.
  - b. Motion: It was moved, seconded, and carried to accept the minutes of the executive meeting submitted by: Kezia Varughese and seconded by Elizabeth Gambo. Action: carried.
7. President Report: Anne Nelson

- a. Highlights of the report include the following:
  - b. Jaclyn Malone already transitioned with 2017-2018 President Annie Nelson.
  - c. Fall council of state leaders convention to be organized by the president.
8. Treasurer Report: Alexa Vines
- a. Account Balances
    - i. Checkings account - \$63306.99
    - ii. Savings account - 47353.70
    - iii. Total - 110660.69
  - b. Pending IRS Tax form
    - i. IRS confirmation form was not sent in 2015
      - 1. NSANYS owe a balance of \$3000
      - 2. Charged everyday it's late
  - c. Discussion of asking accountant to write a letter for us in regards to forgiveness of this debt
  - d. Motion:
    - i. Kezia Varughese motioned to vote on sending an appeal letter to IRS
    - ii. Alexa Vines second this motion
9. Council of School Leaders
- a. Discussion
    - i. For NSANYS to partner with ANA and host the Council of State Leaders this September
    - ii. NSANYS will pay for state president's registration fee (\$50), and transportation
    - iii. Plan for 60 people to attend - need a final estimated cost when closer to date
    - iv. If 50 presidents attend → cost is estimated to be \$2500 + board and travel } \$5,000-\$6,000 commitment
    - v. Motion
      - 1. Kezia Varughese motioned to vote on NSANYS hosting the Council of State Leaders again
      - 2. Patrick Wlodkowski second this motion
10. Communication Director's Report - Juliet Kim
- a. Discussion -
    - i. Need all members to submit a biography, professional photo and social media accounts by JULY 23RD, 2017 by 9PM
    - ii. Biography should include - name, year of college, summary of resume, personal hobbies and interests
11. Regional Directors -VACANT POSITION
- a. Bylaws indicate position should be filled
  - b. Last years executive board decided to terminate this position but did not act on this decision —
  - c. Still have directors in the bylaws, cautioned not to do away with them, want to increase participation around the state

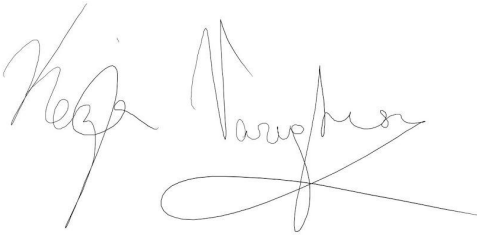
- d. There should be 5 REGIONAL DIRECTORS
    - i. Western (Buffalo and above)
    - ii. Central (Genesee Valley area)
    - iii. Mid Hudson (Up the Hudson River and North)
    - iv. Metropolitan (Manhattan)
    - v. Long Island
  - e. Anyone interested in this position should contact Annie Nelson and submit the application that Annie Nelson will create
  - f. Director should be from the area in which they go to school
12. Planning Meetings
- a. Meetings will be 2x a month on Sundays at 9pm - one planning meeting following a formal meeting
  - b. Motion
    - i. Kezia Varughese motioned to have biweekly meetings alternating official board meetings with planning meetings
    - ii. Patrick Wlodkowski seconded this motion
13. Announcements
- a. Expect emails from Annie Nelson, Kezia Varughese, Juliet Kim, and Elizabeth Gambo
  - b. Consultant must be at every meeting - Larry Slater OR Giselle Melendez
  - c. Send Annie Nelson the ROE document she emailed everyone back annotated with notes
  - d. Only people at the meeting will be allowed to approve the minutes
  - e. NEXT MEETINGS
    - i. July 30th at 9:00PM -PLANNING MEETING
    - ii. August 13th at 9:00pm- FORMAL MEETING
14. Adjournment:
- a. The meeting was adjourned by Annie Nelson at 10:26 PM.



Annie Nelson

---

Annie Nelson, President



Kezia Varughese

---

Kezia Varughese, Secretary