

**Nursing Student Association of New York State**

2015 Board of Directors' Minutes

Adelphi University – Saturday, June 13<sup>th</sup>, 2015 at 4:30pm – 5:30pm

**Those Present:** Sharmila Samwaru – President; Samantha Bishop – Co Vice President; Joseph Rivera – Co Vice President; Rachel White – Treasurer; Marilyn Thomas – Secretary; Emily Rosen – Regional Director: Metro; Alisa Sponton – Regional Director: Western; Rebecca Chavez – Regional Director: Long Island

**Excused Absences:** Giselle Melendez – Presidential Advisor; Rachiel Cabiling – Breakthrough to Nursing; Ashlee Torres – Community Health Director; Isabel Faringer-Perez – STAT editor, Katelyn Finnegan – Regional Director: Hudson, Stephanie Fahrback – Regional Director: Central

**OLD BUSINESS**

Item	Discussion/Outcome	Tasks
<i>Meeting started by Sharmila Samwaru, President, at 4:30pm</i>	Sharmila votes to start meeting, Joseph seconds	
Introduction of icebreakers game	Members get to know one another, and note down contact information	TASK, Contact information to be shared also with members who could not attend meeting. A google doc. will be created in order to share this information.
Vote on May Meeting Minutes	May Meeting Minutes are not approved, because not everyone has reviewed them	April and May minutes are tabled for next month's meeting

**NEW BUSINESS**

<b>Presidents Report</b>	<p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>• Any edits and changes made to May minutes i.e. specific to Communications</li> <li>• Review of May and April minutes for next month</li> </ul> <p><b>New Business</b></p>	
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	<ul style="list-style-type: none"> <li>• All members will need to review bylaws</li> <li>• Google drive vs. Dropbox - Should we change our shared documents to Dropbox? No, to be left as is...but subject to change in the future</li> <li>• Deciding next month's meeting time and location: TBA/ Saturday - July 11, 2015 at Molloy College, 12 pm</li> <li>• Business cards are always "good to have on hand...great for future reference, as well as creating networking possibilities". You may input state logo, as well as other information. This also adds a more professional touch. Companies that offer printing include Vistaprint for approximately \$10 for a set of cards.</li> <li>• Board Themes: What are some ideas we can use for this coming year? i.e. AZ convention. Is having a board theme a good idea? How about creating t-shirts? Will this theme bring about more unity within our organization?</li> </ul>	<ul style="list-style-type: none"> <li>• TASK, ALL - in order to know for sure that everyone has read the bylaws— there will be a public document and all members must sign off on it</li> <li>• TASK, ALL to bring fun, creative, innovative ideas for board theme to next month's meeting!</li> </ul>
<b>4:45 pm – 4:50 pm</b>	<b>Meeting Break</b>	
<b>Vote on Communications</b>	Rachel White first motions to have Alisa Sponton as Communications Director for the 2015-2016 school year Joseph seconds, all in favor, none opposed. Motion passes.	<ul style="list-style-type: none"> <li>• TASK, Alisa to contact 2014-2015 Communications Director Yoomi in order to understand her role and responsibilities for upcoming school</li> </ul>

		year
<b>Vice Presidents' Report</b>	<p>Joseph:</p> <ul style="list-style-type: none"> <li>- For this year's NYS convention, what are some suggestions and/or ideas for our keynote speaker? A not-for-profit/free speaker?</li> <li>- Next week, we (Joseph &amp; Samantha) will be visiting venues, anyone else to join?</li> <li>- What about a potential budget for this coming year?</li> </ul> <p>Samantha:</p> <ul style="list-style-type: none"> <li>- Possible medical missions speaker</li> </ul>	<ul style="list-style-type: none"> <li>• TASK, Joseph, Samantha, Sharmila to look into venues for NYS convention</li> <li>• TASK, Joseph, Samantha, and Rachel White to look into previous year's budget and to see what this year will allow</li> <li>• TASK, ALL to look into having a great keynote speaker as well as other panelists</li> </ul>
<b>Secretary's Report</b>	<ul style="list-style-type: none"> <li>• In regards to future meetings, we will need to set a date that would work for most members at every meeting for the following month.</li> <li>• Everyone please respond to our groupme messages, otherwise please message to me directly to let me know if you cannot attend our monthly meetings – Marilyn</li> </ul>	<ul style="list-style-type: none"> <li>• TASK, to establish date for next month's meeting and location:  Saturday, July 11, 2015 at 12pm, TBD location but possibly Molloy College</li> </ul>
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>• Rachel still needs to be trained by 2014-2015 NSANYS Treasurer Bena</li> <li>• Current funds assure that there will be a certain monetary allotment for each board member. This has also been increased by \$10 per person in regards to reimbursement/per month?</li> </ul>	<ul style="list-style-type: none"> <li>• TASK, Rachel to find allotment for members in regards to any travel expenses, etc.</li> </ul>

	<ul style="list-style-type: none"> <li>• Samantha first motions to have Sharmila Samwaru and Rachel White to be new recipients of NSANYS account, Joseph seconds, all in favor, none opposed. Motion passes.</li> <li>• Rachel has forwarded an email regarding this past year's budget (projected membership dues, convention, and registration for 2014-2015 school year), and what we currently have in the account for this coming year's expenditures.</li> <li>• Rachel, Sharmila, and Joseph will be meeting after June 21<sup>st</sup> to go over budget i.e. NYS convention venue budget</li> </ul>	<ul style="list-style-type: none"> <li>• TASK, Marilyn to share document under google drive.</li> <li>• TASK, all and anyone are welcome to join in meeting</li> <li>• TASK, Rachel to provide an idea for our budget and organization expenditures for this coming year</li> </ul>
<b>STAT Editor's Report</b>	<p>N/A, not present for meeting</p> <ul style="list-style-type: none"> <li>• Spring issue of STAT newsletter to be released soon</li> </ul>	<ul style="list-style-type: none"> <li>• TASK, report tabled for next month's meeting</li> </ul>
<b>Breakthrough to Nursing Director's Report</b>	<p>N/A, not present for meeting</p>	<ul style="list-style-type: none"> <li>• TASK, report tabled for next month's meeting</li> </ul>
<b>Community Health Director's Report</b>	<p>N/A, not present for meeting</p>	<ul style="list-style-type: none"> <li>• TASK, report tabled for next month's meeting</li> </ul>
<b>Regional Directors' Report</b>	<p>Metro: Present, Emily  LI: Present, Rebecca  Central: Not present, Stephanie  Western: Present, Alisa  Hudson: Not present, Katelyn</p> <ul style="list-style-type: none"> <li>• Membership – same as that of month</li> </ul>	<ul style="list-style-type: none"> <li>• TASK, for those not present reports tabled for next month's meeting</li> </ul>

	<p>of APRIL</p> <ul style="list-style-type: none"> <li>• Creating a set goal for the # of members for this coming school year</li> </ul> <p>- “But, how might we go about this?” - Alisa  - “We will need to build a strong connection whether it be with administration, students.” – Sharmila</p> <ul style="list-style-type: none"> <li>• Are there ways in which we can allow for students to attend our conventions, conferences? In theory how can we help? Through possible fundraisers, by providing scholarships</li> <li>• Some questions to ask ourselves: Which school can I come in contact with? Which region? Does this school have an NSNA chapter? What are some end of semester goals? What are we aiming for? What can we do as regional directors? How can we do a better job of it?</li> </ul>	<ul style="list-style-type: none"> <li>• TASK, regional directors think, reflect, and bring any more ideas to next month’s meeting</li> </ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• Saturday, July 11<sup>th</sup>, 12pm TBD – Molloy College?</li> </ul>	<ul style="list-style-type: none"> <li>• TASK, Marilyn to set meeting location</li> </ul>
<b>Adjournment</b>	Sharmila first motions to adjourn meeting at 5:35pm, Alisa seconds, all in favor, none opposed.	

Signature: \_\_\_\_\_  
Sharmila Samwaru, President

Signature: \_\_\_\_\_  
Marilyn Thomas, Secretary