

Nursing Students’ Association of New York State 2017-2018

October Board of Directors Meeting

Date: October 16 2017 at 7:00 PM

Location: Google Hangouts Conference Call

1. Call to Order
	1. The monthly meeting of the Executive Board of Directors of the Nursing Students’ Association of New York State was called to order at 7:05PM by Annie Nelson, President.
2. The Roll: The roll was called by Kezia Varughese, secretary.

**Present**:

* 1. President - Annie Nelson
	2. Co-Vice President: Paige Denney
	3. Co-Vice President - Erica Debobes
	4. Secretary - Kezia Varughese
	5. Treasurer - Alexa Vines
	6. STAT Editor - Katy Chen
	7. Nominations and Elections Chair – Lindsay Roblyer
	8. Community Health Director - Helen Pham
	9. Professional Advisor - Larry Slater

**ABSENT**

* 1. Breakthrough to Nursing - Patrick Wlodkowski
	2. Policy and Education - Elizabeth Gambo
	3. Communications Director - Juliet Kim
	4. Giselle Melendez, Presidential Advisor
1. President Annie Nelson declared a quorum present (9 members).
2. President Report: Anne Nelson
	1. Highlights of the report include the following:
3. COSL Review
* Discussed COSL with executive board members (strength, weaknesses, overall)
* STRENGTH
	+ Quality over quantity
		- Those who attended gave positive feed back
		- More chapters created after attending COSL
		- Increase in NSANYS/NSNA interest
		- Many expressed a larger interest in nursing community
* WEAKNESS
* Invoice is approximately 3700 – has not been sent to Larry yet
	+ Covers meeting room, hotel rooms, and registration for attendees
* Larry suggested RSVP for COSL should be more strict
	+ Attendance doubled than amount who RSVP but didn’t reach the number of attendees from last year
	+ Need to send firmer emails
	+ Also suggested relationship with ANA New York needs to become better – they felt separated from us
		- Next time be more involved with ANA NY
* OVERALL
	+ Great experience and those who attended received resources and information they didn’t know prior
1. Treasurer Report: Alexa Vines
	1. Account Balances
		1. Checking account - $70712,12
		2. Savings account – 47359.63
		3. Total – 118.071.75
	2. COSL REIMBURSEMENT – Juliet Kim
* Spent $38.53
* Alexa Vines motion to approve Juliet Kim’s reimbursement
* All in favor – no discussion
* Action: carried

COSL REIMBURSEMENT – Katy Chen

* Reimbursement of 27.50
* Katy Chen must abstain from voting } conflict of interest
* All in favor – no discussion
* Action: carried
* Finance committee does not require second vote
1. Convention Committee Report
* Confirmed and finalized rooms
* Booked transition room for Sunday
* Interview room is booked all day
* 235 registered last year 🡪 gave agency 250
* Booked room for the board, Giselle and Larry
	+ Need 5 for our board and consultants
* Key note speaker uses NSNA board members – we must pay for them and their room
* Need to find a way to create more space to invite more exhibitors
1. Finance Committee Report
* Must get together with committee to review budget
1. Community Health Report
* Main goal is to set up community health event at convention – similar to ANA COSL
* Collected about 230 items at Equinox GreatFinds
	+ Jackets, suits, heels, sneakers, tops, bottoms, handbags,
* Suggested idea of next event with Ronald McDonald house
* Encouraged each board member to attend/host at least one event each year
1. STAT Editor
* Goal is for issue to be out by November
* Life after graduation
* Community events
* Goal is for issue to be out by November
1. Nominations and Elections Chair
* Chose regional directors
	+ Needs to email them
* Awards and scholarships
	+ Updated the Jennifer Whalen scholarship and state applications
		- Needs to be updated on website
* Discussed ideas for different awards
	+ Ex: Helping Houston Award
1. Unfinished business:
* Need to find regional director email accounts and passwords
	+ May create new ones
* Bylaws state regional directors are on board of directors but not executive committee

13. New business:

* Meeting times
	+ Secretary will send out doodle poll for Sunday mornings
		- 8AM – 11AM
* Midyear conference
	+ Which NSANY members are attending
	+ November 2nd – 5th
	+ Book flight for November 1st – 5th by October 20th until 9PM.
	+ Need to Uber/taxi 15 minutes from airport to hotel
* Convention activity
	+ Each committee member must create an activity to help members get to know you as a board member
		- Ex: Secretary can host a workshop on taking minutes

14. Association Policies

* Rules of engagement
* Reimbursements
* Each board member must attend a community health event or host one in their region } board participation policy

15. ADJOURNMENT

* The meeting was adjourned by Annie Nelson at 8:07PM.



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Annie Nelson, President                              Kezia Varughese, Secretary